European Funds
Knowledge Education Development

Republic of Poland

NAWA
POLISH NATIONAL AGENCY FOR ACADEMIC EXCHANGE

European Union
European Social Fund

RECRUITMENT RULES

§1

1. The following Recruitment Rules applies to the Project „INSPIRE – International school for specialists in railway engineering" (agreement no. BPI/SPI/2021/1/00052/U/00001).
2. The Project is realized within the Polish National Agency for Academic Exchange program SPINAKER – International Intensive Programmes, financed by the European Union through the European Social Fund under the Operational Programme Knowledge Education Development.
3. The applicant and beneficiary of the project is Poznan University of Technology.

§2

1. The recruitment process is conducted on the basis of equal access to the courses regardless of sex, race, religion or nationality, and therefore according to the principles of equal opportunities and non-discrimination.
2. The exception is the inability to recruit Polish candidates, due to formal requirements of the SPINAKER program.

§3

3. Applications for participation in the courses are assessed on the basis of the following criteria: student or doctoral student status, at least B1 English skill, average grade from studies on the day of application. Applications of candidates from the 2nd year of study and above will be preferred.
4. The comparison of the average values of the grades from the studies will be carried out after their normalization, taking into account the grading scale adopted at the candidate's university.
5. The candidate sends an application for participation in the course by using the form provided at the website of the Project (available after clicking the appropriate Enroll button).
6. The candidate does not need to attach any documents to submit the form. Providing information is declarative.
7. Registration for the courses is possible within the dates specified on the website https://inspire.put.poznan.pl/

§4

1. After receipt of the registration form, the candidate will receive confirmation by email.
2. After a positive evaluation of the application, the candidate will be asked to send scans of the following documents: confirmation of the status of a student or a doctoral student issued by university, confirmation of the average grade from studies issued by university, confirmation of the level of English language proficiency (issued by university or an official certificate). The candidate will also be asked to send scans of the following documents: Declaration of the participation in project, Participant personal data form and statements about the processing of personal data (appropriate forms will be sent by e-mail).
3. After positive verification of the scans sent, the candidate becomes course participant.

4. If the verification of the documents shows that the candidate does not comply with the condition declared in the recruitment form, participation will be refused.
5. Regardless of the type of decision, the candidate will be notified via e-mail within 1 week from the date designated as the end of the recruitment process.
6. The course participant is obliged to bring the originals of the completed documents (refer to §4 sec. 2) to Poznan, not later than on the date of the start of the class at location.